

**POLICY AND RULES FOR PUBLIC PARTICIPATION  
IN THE  
COLLIER TOWNSHIP MUNICIPAL AUTHORITY  
MEETINGS**

It is the policy of the Collier Township Municipal Authority to strongly encourage public participation, inasmuch as it provides the Board with an important source of ideas, as well as informs us of many concerns in our service area. The Board does reserve the right, however, to limit the amount of time allotted for public discussion of any particular speaker(s) and/or issue(s), in the interest of preserving an orderly and effective public meeting. Some of your concerns can be immediately and quickly addressed following your comments, while others may require more research and discussion. When appropriate, members of the public are welcome to further discuss their concerns with Board members following the public meeting.

In order to permit fair and orderly expression of such comments, the Board will provide a period for public participation at every public meeting of the Board and has formulated these rules and procedures to govern such public participation in Board meetings.

The Chairman at each public Board meeting will follow the rules of the Board for conduct of public meetings in accordance with this policy. This Public participation policy shall be posted on the CTMA web site and may be amended from time to time.

The Chairman shall be guided by the following rules:

- The Board requires that public participants be residents or ratepayers of the Authority's service area;
- Residents and ratepayers requesting to address the Board must register their intentions on the meeting sign-in sheet;

- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if any;
- The Chairman may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; and may request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; and waive these rules with the approval of the Board;
- Paper copies of the meeting agenda shall be distributed to the public at all public meetings and are posted on the web site;
- During the Public Comments section of the public meeting, participants may address agenda items and/or other issues. The Chairman, in his or her discretion, may limit comments on non-agenda items to the conclusion of the meeting.

Adopted as a Resolution of the Collier Township Municipal Authority this 8th day of May, 2008.

COLLIER TOWNSHIP MUNICIPAL AUTHORITY



Daniel Oberleitner, Chairman



Dan Fotovich, Secretary