

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 11, 2010

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 11, 2010, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
William Godfrey, Vice Chairman
Joe Miorelli, Treasurer
Dan Fotovich, Secretary
Edward Smith, Asst. Secretary/Treasurer

Also present:

Marlin Bartos, NIRA
Michael Kaleugher, Solicitor
Lori Thompson
Patie Asturi

PUBLIC: NONE

The Authority Board conducted the regular March Reorganization Meeting. The solicitor directed the Reorganization Meeting until the Chairman was appointed.

On motion of Miorelli, seconded by Godfrey, Dan Oberleitner was reelected to the office of Chairman. Motion carried unanimously.

An all-inclusive motion by Miorelli, seconded by Godfrey, all other posts and appointments remain the same:

William Godfrey was reelected to the office of Vice Chairman
Dan Fotovich was reelected to the office of Secretary
Joseph Miorelli was reelected to the office of Treasurer
Ed Smith was reelected to the office of Assistant Secretary/Treasurer
Solicitor: Michael B. Kaleugher, Esq.
Engineer: NIRA Consulting Engineers
Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
Official depositories: Citizens Bank and PLGIT
Official newspapers: Tribune Review and Pittsburgh Post-Gazette as alternate

Motion carried unanimously.

On motion of Fotovich, seconded by Miorelli, the Minutes of February 11, 2010 were approved. Motion carried unanimously.

On motion of Godfrey, the Treasurer's Report for February 11, 2010 was approved as submitted. Oberleitner abstained as absent for February meeting. Miorelli, Fotovich, Godfrey and Smith approved. Motion carried.

On motion of Fotovich, seconded by Godfrey, additional bills paid in February 2010 totaling \$9,565.63 and bills to March 11, 2010 totaling \$34,510.16 were authorized for payment. Motion carried unanimously.

On motion of Miorelli, seconded by Godfrey, the office staff timesheets from February 11, 2010 thru March 10, 2010 were approved. Motion carried unanimously.

SOLICITOR'S REPORT:

The Solicitor informed board of notice procedure, hearing dates, schedule release, reserve date of exceptions, newspaper publications of Board of Viewers hearing dates, notice letter mailed to residents/property owners regarding Board of Viewers for Cowan/McMichael Phase II Project.

Solicitor requested a motion be made by the board to authorize him to file appropriate exceptions to Board of Viewers scheduling for the Cowan/McMichael Phase II Project.

The Chairman requested motion be made by board to approve the Solicitors authorization. On motion of Fotovich, seconded by Miorelli, approval of authorization to Solicitor was granted and accepted. Motion carried unanimously.

The Solicitor informed board of Upper Scotts Run/Baldwin Road Project of resistance by residents to sign right-of-ways, because of the costs involved related to takings and condemnations. The board may want to consider not building some of the sections and putting them on future project schedules in three phases. The Chairman requested that Solicitor draft a letter to residents not having returned signed right-of-ways advising them that their refusal will jeopardize project.

The Solicitor informed board of intercom/electronic bell system for office staff, estimate was given by Ferris Electric on March 11, 2010 costing approx. \$1,060.

The Chairman requested motion be made by board to approve electronic bell system and cost. On motion of Fotovich, seconded by Miorelli, approval of electronic bell system installation and cost was accepted. Motion carried unanimously.

The Solicitor informed board of the letter drafted and sent by Chairman to Township Manager to assist in the snow removal by plowing two pump station access roads when area receives 6" or more of snow.

ENGINEER'S REPORT:

Phase II Cowan/Upper McMichael Sewer Project

Received and currently reviewing Macson's draft Final Payment No. 10 and Invoices for additional work items requested. The draft payment is in the amount of \$70,065.30. The additional work items invoiced in the amount of approximately \$12,000.00, pending further review and discussion with Macson. After a thorough review of the draft payment and additional work items Invoices, a recommendation for final payment will be issued.

The H₂O PA Program for Application for Financial Assistance will automatically be carried over the second round for consideration. The Application Update Form is due by June 1, 2010, marked no further update is necessary.

The Solicitor informed board of \$40,000 claim from 10 Mile Paving Company being reviewed by the bonding company for Mascon. Solicitor suggested that prior to payment, Mascon ensure bonding company sign off on all claims.

Upper Scotts Run Sewer Project

Preparing Final Design Plans and Specifications.

Revised easements complete and delivered to the Solicitor for processing.

Received Collier Township's approval for the Baldwin Road Detour Plan utilizing Ridge Road as the detour route. PennDOT approved the PennDOT Highway Occupancy Permit, subject to receiving Township approval.

Cubbage Hill Sewer Repairs

Received notice from Char-West COG that CD Year 36 Grant in the amount of \$123,500.00 is available for the Delfred/Darlington Sanitary Sewer Replacement Project. Prepared and submitted Plans and Bid Schedule to COG.

The Bid Opening for the Thelma, Vanadium Sewer Lining Project was held on March 10, 2010. Of the four (4) Bids received, Abel Recon, LLC submitted the lowest responsible Bid in the amount of \$93,869.20. We recommend award of the project to Abel Recon, LLC, subject to obtaining previous work references. Abel Recon, LLC has Bid on previous NIRA clients projects.

The Chairman requested motion be made by board to award the Thelma, Vanadium Sewer Lining Project to Abel Recon, LLC. On motion of Godfrey, seconded by Miorelli, bid award to Abel Recon, LLC for the Thelma, Vanadium Sewer Lining Project was accepted. Motion carried unanimously.

Kirwan Heights Sewer Repairs

Prepared Plans, Specifications and Contract Documents for the Winstein, Thomas and Noblestown Sanitary Sewer Replacement Project. The probable costs estimate of this project is approximately \$240,000.00. The Bid Advertisement was sent to the Solicitor with the Bid Opening scheduled for April 7, 2010.

Chuck Dato, ACPWD, advised that plans are being developed for the Thoms Run Road widening project from Route 50 to the CVSD Primary Center. The project may begin late 2010 or early 2011. The CTMA completed the Phase I Thoms Run Road Sanitary Sewer Replacement Project several years ago. Once the widening plans are received, recommend CTMA proceed with Phase II Thoms Run Road Sanitary Sewer Replacement Project.

Cleaning & Video Sanitary Sewers

Change Order No. 1 for 120 day time extension was approved.

Completed the review of the project's CCTV Video Inspection and Reports and tabulated the lines found defective.

The CCTV Reports identified multi sewer line sections that will require full or partial replacements and/or repairs. We recommend that CTMA proceed with the replacement and/or repairs of the defective sections.

Also prepared a Punch List of work items for Robinson Pipe Cleaning Company that have not been completed, or partially completed, and other items to be addressed.

Barrett Baldwin Road Extension Grinder Pump Sewer Service

The Solicitor informed board of issues related to homeowners costs and his belief that many would not be interested in project or want to upfront costs related to the tap-in fee and grinder pump. Solicitor suggested CTMA mail letters to residents inquiring their interest in the project. The Chairman asked the Engineer if there may be any grants the Authority could apply to for assistance therefore lower costs to residents. The Engineer stated he would do some research on possible grants.

Miscellaneous Developments

CTMA's Pump Stations – Snow removal completed. Hilltop Pump No. 2 and repaired seal failure. D² Environmental Services reinstalled Pump No. 2 and the station is fully operational.

CTMA Manhole Inspections – NIRA personnel completed the manhole field inspections. The inspections identified multi manhole issues such as buried manholes, asphalt on covers, frame and cover issues and leaking manholes. Some of the manholes are buried in landscaped, mulched areas and could be resolved simply by the property owners removing the landscape mulch materials. Recommend a miscellaneous maintenance and repair project to address all manhole issues found.

Consent Order – Prepared and submitted 3 Rivers Municipal Budget and Asset Information, Demographics Infrastructure and Finances. Preparing Alcosan feasibility planning, operation and maintenance plan and flow projections.

The Chairman asked Engineer to submit a timeline for the Consent Order and the Engineer agreed he would submit.

OLD BUSINESS:

Motion to be made by the board regarding technical corrections to the January 2010 minutes for the Solicitor's Report regarding the wording and clarification to be added to the last sentence in the second paragraph.

The Chairman requested motion be made by the board for the corrections to the January 2010 minutes for the Solicitor's Report. On motion of Godfrey, seconded by Fotovich, approval to technical corrections to the January 2010 minutes for the Solicitor's Report was accepted. Motion carried unanimously.

NEW BUSINESS:

The Chairman requested motion be made by board that staff is to process/apply customers PAWC bank deposits within a 24 hour period. On motion of Miorelli, seconded by Fotovich, approval of staff processing/applying customer PAWC bank deposits was accepted. Motion carried unanimously.

There being no further business to discuss, on motion of Miorelli, seconded by Fotovich, the meeting was adjourned at 8:05 P.M.

Respectfully submitted,

Patie Asturi
Recording Secretary