

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, AUGUST 14, 2008

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 14, 2008, at the township building and was called to order at 7:03 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
William Godfrey, Vice Chairman  
Dan Fotovich, Secretary  
Ed Smith, Assistant Secretary/Treasurer  
Joe Miorelli, Treasurer

Also present:

Marlin Bartos, NIRA  
Michael B. Kaleugher, Solicitor  
Michele Krugh  
Lori Thompson

**PUBLIC:** None

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Smith pointed out that Fotovich and Miorelli were not present for the vote to award the contract for the Phase II Cowan-McMichael project to Macson Corp for \$1,522,804 and wanted to ensure they approved of the budget for the project. Fotovich and Miorelli approved.

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On motion of Smith, seconded by Godfrey, the Minutes of July 10, 2008 were approved as submitted. Miorelli and Fotovich abstained as absent for July meeting. Oberleitner, Godfrey and Smith approved. Motion carried.

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On motion of Godfrey, seconded by Smith, the Treasurer's Report for July 10, 2008 was approved as submitted. Motion carried unanimously.

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On motion of Fotovich, seconded by Godfrey, bills paid in July 2008 totaling \$18,981.43 and bills to August 14, 2008 totaling \$177,979.38 were authorized for payment. Motion carried unanimously.

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**SOLICITOR'S REPORT:**

Solicitor stated that CTMA's original intent was to vacate the easement on 620 Vanadium Road when the sewer lines were extended and asked for a motion for Resolution 08-12-08-01, vacating Easement GIF-100 LLC Property - Giffin.

On motion of Miorelli, seconded by Fotovich, Resolution 08-12-08-01, vacating Easement GIF-100 LLC Property - Giffin, is accepted. Motion carried unanimously.

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Solicitor advised that the DEP Part II Permit and Baldwin GP5 for the Phase II Cowan-McMichael Project were received. Prepared award notice and send out contract documents for signature as soon as possible.

Baldwin Road residents have been informed of the upcoming project by letter. Also a Public Notice was placed in the Tribune Review and Carnegie Signal Item stating that the contract for Phase II Cowan-McMichael has been awarded to Macson Corp.

Letters will be sent to all residents on the Phase II Cowan-McMichael CM-V list informing them of the contract award and start date range.

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Solicitor discussed the outstanding items on the C&K Contract and recommended holding the 5% retainage of \$1,250 and final payment. Solicitor will notify bonding company through correspondence.

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Solicitor recommended that the board approve 3 EDUs for 5 lots for the Nutbrown Plan of Lots.

On motion of Miorelli, seconded by Godfrey, 3 EDUs for 5 lots for the Nutbrown Plan of Lots is accepted. Motion carried unanimously.

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Solicitor advised that additional right-of-ways are needed for Baldwin Road and has sent out a draft of the Ryan Homes easement.

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Solicitor discussed the method and manner interest is being calculated on municipal liens and suggested revising down to 6% simple interest rate. On instruction by the Chairman, the solicitor is to prepare two draft resolutions, one with a 6% simple interest rate and one using the prime rate as of Jan 1 to calculate each year.

Solicitor also advised that invoices will be sent to all property owners with outstanding liens to remind them of the liens.

All sizeable liens have been sent to Jordan Tax Service to manage and renew.

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## **ENGINEER'S REPORT:**

### **Phase IC Cowan/South Cowan Sanitary Sewer Extension Project**

Remaining issues – McArdle's two (2) trees, Godfrey's property corners. Multi calls and faxes to Grant Kitterman, Independent Enterprises, Inc. No response. Sent notice to IEI on August 14, 2008 regarding McArdle and Godfrey issues.

### **Phase II Cowan/Upper McMichael Sewer Project**

The Phase II Cowan, McMichael and the Baldwin Roads sewer project notice of Contract award was issued to Macson Corp. on August 6, 2008 for a total amount of \$1,522,804.00. Awaiting return Contracts. The Pre-Construction Meeting is scheduled on August 21, 2008, at 1:30 P.M. to be held at the Collier Township Municipal Building. Macson propose to mobilize at the end of August, 2008 or first week in September, 2008.

Received DEP Part II WQM Sewerage Permit and Baldwin Road Culvert Crossing GP5. All DEP Permits have been issued.

Received McMichael, Cowan and Baldwin Roads PennDOT Highway Occupancy Permits. Township Road Opening Permit Application submitted, awaiting response.

### **Upper Scotts Run Sewer Project**

Preparing Final Design Plans, Specifications and Easements. Preparing Plan Revisions, in accordance with residents' comments.

Michael Baker, Jr., Inc. has completed the Phase I Archaeological Field Investigation Final Report. No significant Archaeological Artifacts have been found. We recommend partial payment in the amount of \$9,331.87.

*On motion on Miorelli, seconded by Fotovich, partial payment to Michael Baker, Jr., Inc. in the amount of \$9,331.87 is accepted. Motion carried unanimously.*

### **Administrative Consent Order (No change in status.)**

#### **Phase I Dye Test Project**

Twenty (20) units completed violation corrections. Five (5) units completed partial violation corrections. Six (6) units need re-dye tested. Three (3) units requested time extension. Nine (9) units' violations remain to be corrected.

C & K Industrial Services, Inc. submitted Revised Final Dye Test Report on March 28, 2008. Prepared and sent notice to C & K Industrial, Inc. to correct Report deficiencies, awaiting response.

#### **Thoms Run Trunk Sewer Lining/Repairs**

Insituform Technologies, Inc. completed the lining on approximately 40% of the project. Insituform Technologies, Inc. pulled off project mid-June, 2008, due to the return of the beaver

dam. Issued Change Order No. 3 on July 8, 2008 for Change Order Time Extension to July 31, 2008 signed by Insituform Technologies, Inc. June 20, 2008. Insituform Technologies, Inc. issued request Change Order for mobilization on June 20, 2008 in the amount of \$24,908.08. On July 18, 2008, NIRA issued notice to Insituform Technologies, Inc. that Change Order for mobilization will not be processed. We have contacted Mr. Fujak, PA Game Commission, and discussed the possibility of controlling the level of the dam with a piping system and/or pumping system. Gregori Construction's dredging work scheduled to begin July 14, 2008, status unknown.

*Insituform is to be advised that either the mobilization fee must be the same as the first fee or the contract will be terminated..*

#### **Colecrest/Prestley Line Repairs**

Issued Contract notice to proceed date July 21, 2008 to D'Andrea Plumbing and Construction, Inc. on July 16, 2008. D'Andrea schedule work 3/4 weeks from notice to proceed date.

#### **Thoms Run Pump Station Abandonment**

Independent Enterprises, Inc. completed the Thoms Run Pump Station abandonment project. We recommend approval of Partial Payment No. 1 in the amount of \$17,969.25, 5% retainage withheld.

*On motion on Miorelli, seconded by Fotovich, Partial Payment No. 1 to Independent Enterprises, Inc. in the amount of \$17,969.25, with 5% retainage withheld, is accepted. Motion carried unanimously.*

#### **Delfred Drive Storm/Sanitary Sewer Project**

Mr. Funari, 112 Delfred Drive, request the sealing of his bituminous driveway. We recommend no action to be taken.

#### **Mancini Ewing Road Sewer Extension (No Change in Status.)**

CTMA accepted sewer lines by Resolution 10-11-07-02. Awaiting Maintenance Bond. Work associated with the existing manhole remains to be completed.

#### **Barrett Baldwin Road Extension Grinder Pump Sewer Service (No change in status.)**

Prepared preliminary cost estimates: Church only \$68,277.00; Watershed \$201,630.00 - \$68,580.00 Tap-in Fees = \$133,050.00.

Met Mr. Barrett on January 22, 2008 and provided Mr. Barrett with probable quantities and cost estimates. Awaiting response. Mr. Barrett is waiting to settle issues with PennDOT.

#### **Miscellaneous Developments**

**Centennial Pointe** – Construction of Phase I internal sanitary sewers complete, majority of Punch List items complete. Sent notice to Maronda Homes issues with infiltration. Awaiting execution of Developer's Agreement and Bonds. Maronda completed paving the Pump Station Access Drive and will soon schedule, fence installation and landscaping. Robert Mihok, Maronda

Homes, submitted the costs for the Centennial Pump Station and requests discussions regarding tap-in credits for the costs of the Station. (We are preparing Pump Station cost comparison.)

**Gary Mancini Construction (No change in status.)** – Completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. Hold 5% retainage in the amount of \$173.75 for mandrel test.

**Neville Manor (No change in status.)** – Sanitary sewer construction complete and final field inspection complete. Received and reviewed Final As-Built Plans.

**Tuscany Ridge (No change in status.)** – Construction of Phase I and Phase II internal sanitary sewers, on hold. Issued Punch List and testing tabulation. Contractor continues work on the Punch List items. CTMA accepted the K.P. Hollow line by Resolution 01-10-08-02. Issued notice to Maronda Homes sewer acceptance procedures. Received K.P. Hollow Maintenance Bond.

**Summit Ridge** – Prepare and sent to A.R. Building Co. on July 30, 2008 a summary of the test results an related Punch List item and terms of the acceptance process.

**108/110 McMichael Road** – Capital Builders completed the manhole testing. Project description sent to Solicitor.

**Cozza Plan (No change in status.)** – W. D. Wright Contracting completed construction of a portion of the internal Sanitary Sewer lines to service the Craig Cozza property (Lot No. 1) only. Air and vacuum tests complete. Awaiting mandrel test scheduled. On June 29, 2007 issued W.D. Wright Punch List items. Need to complete final inspection. Awaiting execution of Developer's Agreement.

**Bryna Ridge (No change in status.)** – CTMA accepted the Bryna Ridge sewer lines by Resolution 08-09-07-01. Issued notice to Greicon, LLC sewer acceptance procedures, awaiting response.

### **OLD BUSINESS**

Solicitor advised that LA Fitness tore down 14 connections. Together with the engineer, got usage records for 2004-6, found water usage and calculated EDUs to refund from this. Recommended a connection fee of \$63,519.62

### **NEW BUSINESS**

On motion of Miorelli, seconded by Godfrey, the donation of old office fax machine and telephones to the National Cristina Foundation is accepted. Motion carried unanimously.

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On motion of Fotovich, seconded by Miorelli, the Board approved the employment of Lori A. Thompson as a full-time employee, effective August 14, 2008. Motion carried unanimously.

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There being no further business to discuss, on motion of Fotovich, the meeting was adjourned.  
Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michele Krugh', with a long horizontal flourish extending to the right.

Michele Krugh  
Acting Recording Secretary